

SHELL SCHEME – Basic Information Form

PLEASE COMPLETE ALL RED BOXES and return **by 21st January 2017**.

Stand No.

*required

Please return by post to : **The Events Department, The Kennel Club, 10 Clarges Street, London W1J 8AB** or email to tracey.harris@thekennelclub.org.uk

A PDF Version of this form is available on the Crufts Web Site together with trade manual and other forms.

<http://www.crufts.org.uk/content/show-information/trade-exhibitors/manual-and-forms/>

Crufts®

9-12th March 2017

NEC Birmingham

Shell Scheme Stands ordered through the Organisers will be assembled by the Contractors GES. Fascia panels will be affixed one to each open side of your stand displaying your name and stand number. Stand carpet colour will be grey as standard throughout the show. Font and background colours for fascia boards will be those chosen by the organisers.

Please insert in the red box the name that is to appear on your Shell Scheme Fascia Board - Write or Type the name **exactly** as you wish it to appear limited to 34 characters. **Corrections of mistakes will be charged for by GES**

*REQUIRED

The shape of your stand, showing walls and open sides, **MUST BE DRAWN** in the box below. The exact size or scale of the drawing is not necessary for the purposes of this form. **ANY OTHER DEATAIL MUST NOT BE ENTERED**. If you require Shell Extras i.e. Store Room, Walls, Shelving, Electrics etc, please use the appropriate order forms and drawing grids or contact GES direct. **Telephone Number +44(0)2476 380 190** or refer to the **GES web site**. <https://ordering.ges.com/000020939>

Insert Adjacent Stand No

DRAW STAND SHAPE HERE
Show open and closed sides

Insert Adjacent
Stand No

Insert Adjacent
Stand No

Please insert adjacent stand No's if you are unsure of the orientation of your stand.

Stand Wall Details

Number of sides open * required

Number of sides closed * required

Dimensions

*required metres

*required X metres

If you wish to order **SHELL STAND EXTRAS, ELECTRICAL SUPPLY** and **ELECTRICAL FITTINGS**, or **CHANGE** with additional cost the **CARPET COLOUR** telephone **GES +44(0)2476 380 190** or refer to the **GES web site**.

<https://ordering.ges.com/000020939>

Company Name *

Address *

Post/ZIP Code*

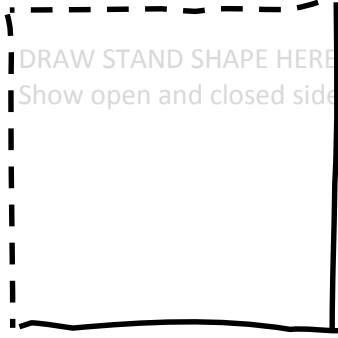
Contact Name*

E-Mail Add.*

Signature *

Please check that all sections of this form are complete where * required.

Example of Basic Plan Drawing and Shell Stand Details.

<p>Insert Adjacent Stand No <input type="text" value="2"/></p> <p>Insert Adjacent Stand No <input type="text" value="6"/></p> <p>DRAW STAND SHAPE HERE Show open and closed sides</p>  <p>Insert Adjacent Stand No <input type="text" value="10"/></p> <p><input type="text" value="30"/> Please insert adjacent stand No's if you are unsure of the orientation of your stand.</p>	<p>Stand Wall Details</p> <p>Number of sides open * required <input type="text" value="2"/></p> <p>Number of sides closed * required <input type="text" value="2"/></p> <p>Dimensions</p> <p>*required metres <input type="text" value="2"/></p> <p>*required X metres <input type="text" value="3"/></p>
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Please note all Trade Stand Holders and their staff must wear high-vis Jackets during the build and breakdown of the show.

Example of Crufts Shell Scheme design.

